

438 USACE Tioga-Hammond Invasive Treatment Project Phase 1

GENERAL SPECIFICATIONS

I. SCOPE OF WORK:

- A. The Pennsylvania Game Commission, Northcentral Region, requires mowing treatment of Japanese Knotweed on USACE Tioga-Hammond Dam complexes. Services shall include, but not be limited to, the furnishing of all labor, superintendence, tools and equipment for the treatment of understory vegetation on approximately 68.7 acres of US Army Corps of Engineer Property at the Tioga-Hammond Dam complex.

The area to be treated consists of Japanese Knotweed in thick and scattered patches on the flood plain next to the Crooked Creek water course between Hills Creek Rd and Hammond Lake. Treatments may utilize Low Ground Pressure tracked mowing equipment, however most areas will require hand cutting equipment due to terrain, accessibility, and environmental sensitivity around the Crooked Creek Water Course.

Detailed specifications are attached in the bid packet. ***All Purchase Orders require the contractor to provide the equipment, labor, insurance, and all miscellaneous expenses to complete the operation.***

Any questions concerning the technical aspects of this bid should be directed to:

Rodney Mee
Land Management Group Supervisor, Northcentral Region
Cell: 570-660-9412
Region Office Phone: 570-398-4744
Email: rmee@pa.gov

II. CONTRACT TASKS:

- A. Project Location:
- a. US Army Corps of Engineer Property, Middlebury Township, Tioga County; Approximately 4 miles west of Tioga PA off of Route 287. The contractor will mow approximately 68.7 acres with an appropriate machine or manual equipment as specified below and outlined on the attached map.
 - b. Maps of the locations are included under Attachments in the bid package.

B. SITE INSPECTION AND ASSISTANCE:

The PGC will conduct a one-time-only guided tour of the work sites for prospective bidders on **April 24th, 2024 beginning at 10:00 AM.** Tour will meet at the Intersection of Hills Creek Road and Railroad Grade Lane. Prior registration is required to participate in the guided tour. Call to register for guided tour at 570-660-9412 (Land Management Officer Rodney Mee).

Link to Google Maps Location for meeting: 41.855837, -77.224220
<https://maps.app.goo.gl/P7VY4wSQpZXz7hvv8>

Additional site inspections are the responsibility of the Bidder.

Contractors are permitted to visit the project site on any date on their own time to further inspect the site.

III. CONTRACT REQUIREMENTS:

A. Line Item Application:

1. June 2024 Japanese Knotweed(all species) mowing treatment must be completed within the dates of: June 3rd to June 28th, 2024. No contract extensions will be approved. Unit of measure to bid will be Cost Per Acres

B. Application Specifications

Item 1. June 2024 Japanese Knotweed (all species) Treatment

1. All mowing/cutting equipment utilized in the performance of this contract shall be cleaned and sanitized of all vegetative materials including but not limited to any seeds, leaves, woody debris, herbaceous plant material or organic material.
2. All Japanese Knotweed (all species) alive or dead shall be cut to a 12" or less height.
3. No other native woody or herbaceous species shall be cut or damaged.
4. All work is to be completed with a mechanized cutter with low ground pressure tracks or by hand utilizing hand or powered hand equipment.
5. Equipment will not be operated when ground conditions are such that excessive damage will result. The contractor will be required to repair areas that become rutted due to work.

6. Cutting blocks are delineated on the provided georeferenced maps.
7. All work must be completed between June 3rd, 2024 and June 28th, 2024

- C. The contractor shall provide the PGC written documentation of all mowing equipment prior to use. That equipment must be approved by the PGC before use on site.
- D. As a further guarantee of faithful performance of the conditions set forth in this Contract, the Successful bidder hereby agrees to furnish the Commission with Cashiers or Treasurers Check, Letter of Credit, or Insurance Bond payable to the Pennsylvania Game Commission, in the amount of \$2,000.00.
- E. The contractor agrees to comply with all attachments. Failure to comply with any of the terms or conditions of the Contract will result in cancellation of the agreement.

IV. INSURANCE REQUIREMENTS:

- A. The contractor will provide Workmen's Compensation insurance sufficient to cover all the employees conducting contract work to fulfill this contract.
- B. Comprehensive General Liability Insurance, including bodily injury and property damage insurance, to protect the Commonwealth, and the contractor from claims arising out of the performance of the contract. The amount of Bodily Injury Insurance shall not be less than \$300,000.00 for injury to or death of persons per occurrence. The amount of Property Damage Insurance shall not be less than \$300,000.00 per occurrence.

Such policies shall name the Commonwealth as an additional insured. Prior to the commencement of work under this contract, the contractor must provide the Commonwealth with current Certificates of Insurance. These Certificates shall contain a provision that coverage afforded under the policy shall not be canceled or changed until at least thirty (30) days prior written notice has been given to the Commonwealth.

V. HOLD HARMLESS:

The contractor shall be responsible for and agrees to indemnify and hold harmless the Commonwealth from and against damages to property or injuries (including death) to any persons and other losses, damages, expenses, claims, demands, suits, and actions by any party against the Commonwealth in connection with the work performed by the contractor.

VI. DAMAGE TO PROPERTY:

The Contractor shall be responsible for any damage to Commonwealth property resulting from the improper use of equipment for this herbicide project. The Contractor will be given one (1) written warning that damage is becoming excessive and if the action continues damages will be assessed.

PROPERTY INFRASTRUCTURE - Contractor shall immediately repair, in a manner that meets with the approval of the Officer in Charge, any damage to administrative roads and other facilities, including access roads, resulting from their use for this operation, general wear and tear is accepted. Officer in Charge may notify the Contractor in writing to temporarily discontinue use of any of the above whenever, in their opinion, such action is necessary to prevent serious damage.

VII. BID AWARD:

The bid shall be submitted on a dollars per acre basis by line item. Bids will be awarded on a **line item basis**. The Operator shall complete the **electronic invitation for bid** to be found at www.pasupplierportal.state.pa.us, for award of the bid.

Bids will be publicly opened on **May 1st, 2024 at 2:00 PM.**, at the Pennsylvania Game Commission, at 1566 South Route 44 Hwy, Jersey Shore PA 17740. Failure to sign the IFB will be reason for rejection of the bid and bids received after the due date or due time will not be accepted.

The **per acre price** shall include the cost of mowing, labor, insurance, equipment and all miscellaneous expenses necessary for the completion of the tasks. Prices bid shall be in dollar and cents only.

The quantities herein are only estimates and may increase or decrease dependent upon the needs of the Commission. Operator shall be paid at the unit price bid for actual services performed.

The Commission reserves the right to reject any and all bids and to choose the bid that, in its sole opinion; best meet the needs of this project.

ALL VENDORS WHO CONDUCT BUSINESS WITH THE PENNSYLVANIA GAME COMMISSION MUST HAVE A VENDOR NUMBER ASSIGNED TO THEM IN ORDER TO RECEIVE PAYMENT FROM THE COMMONWEALTH.

Vendors may access the website www.pasupplierportal.state.pa.us or phone (877) 435-7363 or (717) 346-2676 or email ra-srmhelp@state.pa.us for assistance to register as a new vendor or, if you are an existing vendor, to change a main or remit to

address. This is a Dept of General services (DGS) website so you need to contact them directly if you have any problems with the website.

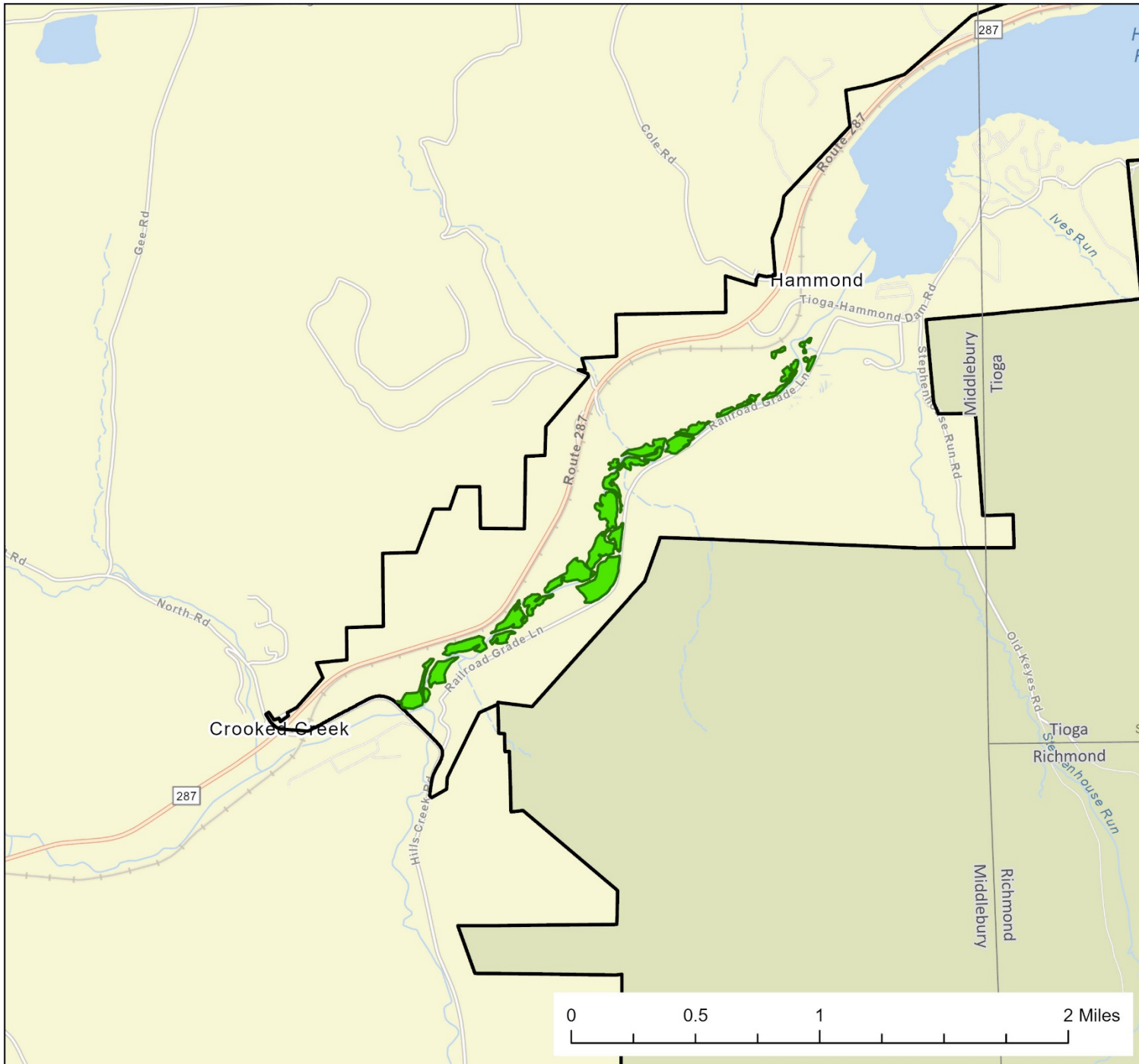
VIII CONTRACT TERM:

The contract term shall commence upon contractor's receipt of the approved Purchase Order(s), receipt of performance bond, and proof of insurance. This also includes a notice to proceed, and terminate **June 30th, 2024**

IX. PAYMENT TERMS:

Payment shall be on a reimbursement basis for actual services performed. **Payment will be made on the basis determined by the Commission's surveyed acreage treated.**

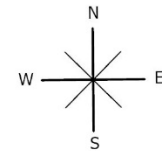
Only work successfully completed to the specifications will be paid for by the agency.



Mowing Treatments

**State Game Land
438 - Tioga
Hammond Lakes**

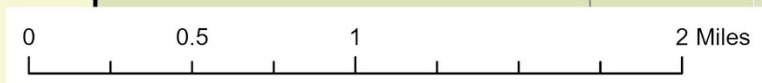
Middlebury
Township, Tioga
County

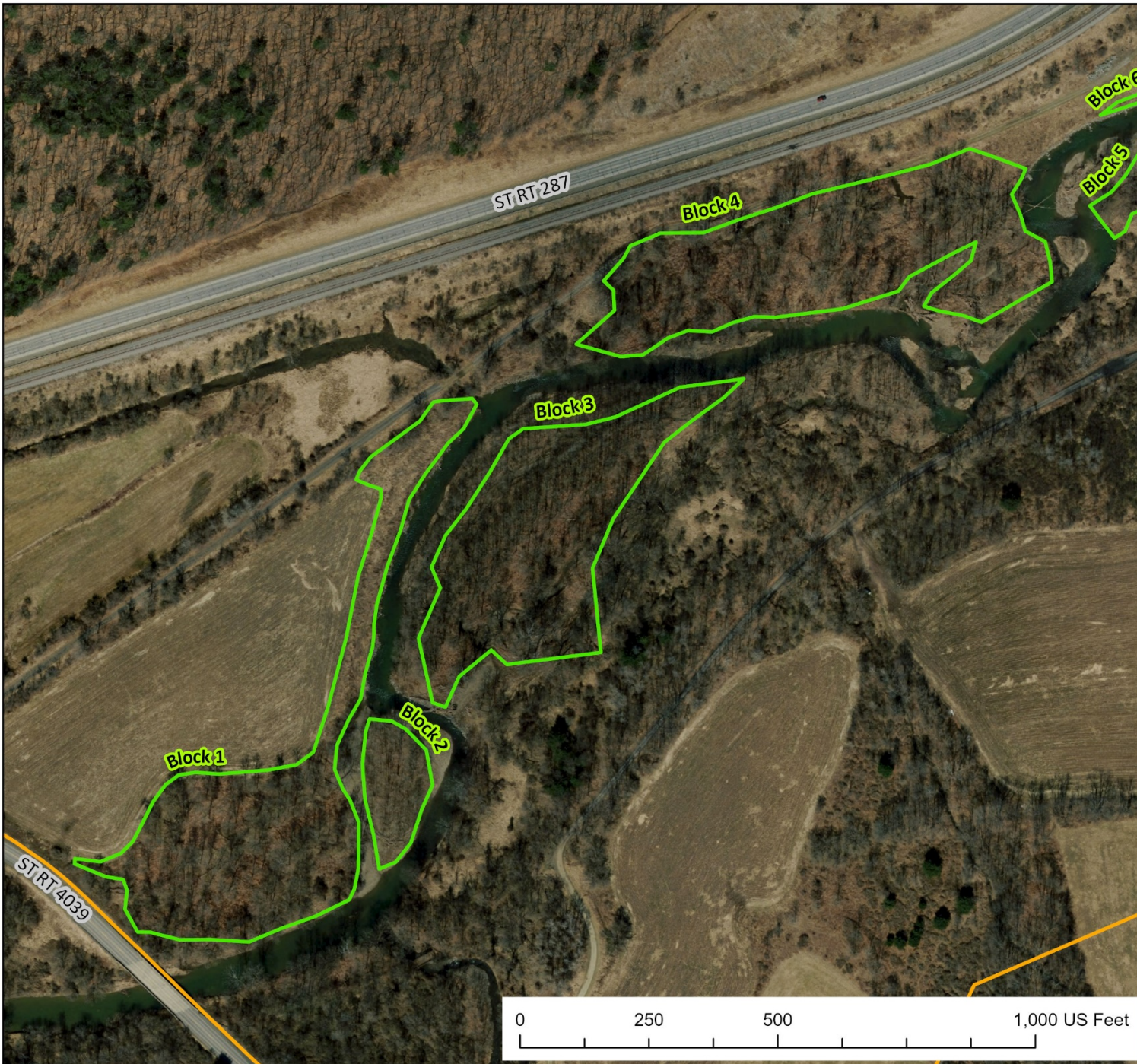


 Mowing Treatment

 Township Boundary

 State Game Lands Boundary

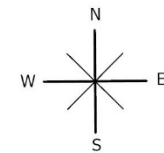





Mowing Treatments

State Game Land
438 - Tioga
Hammond Lakes

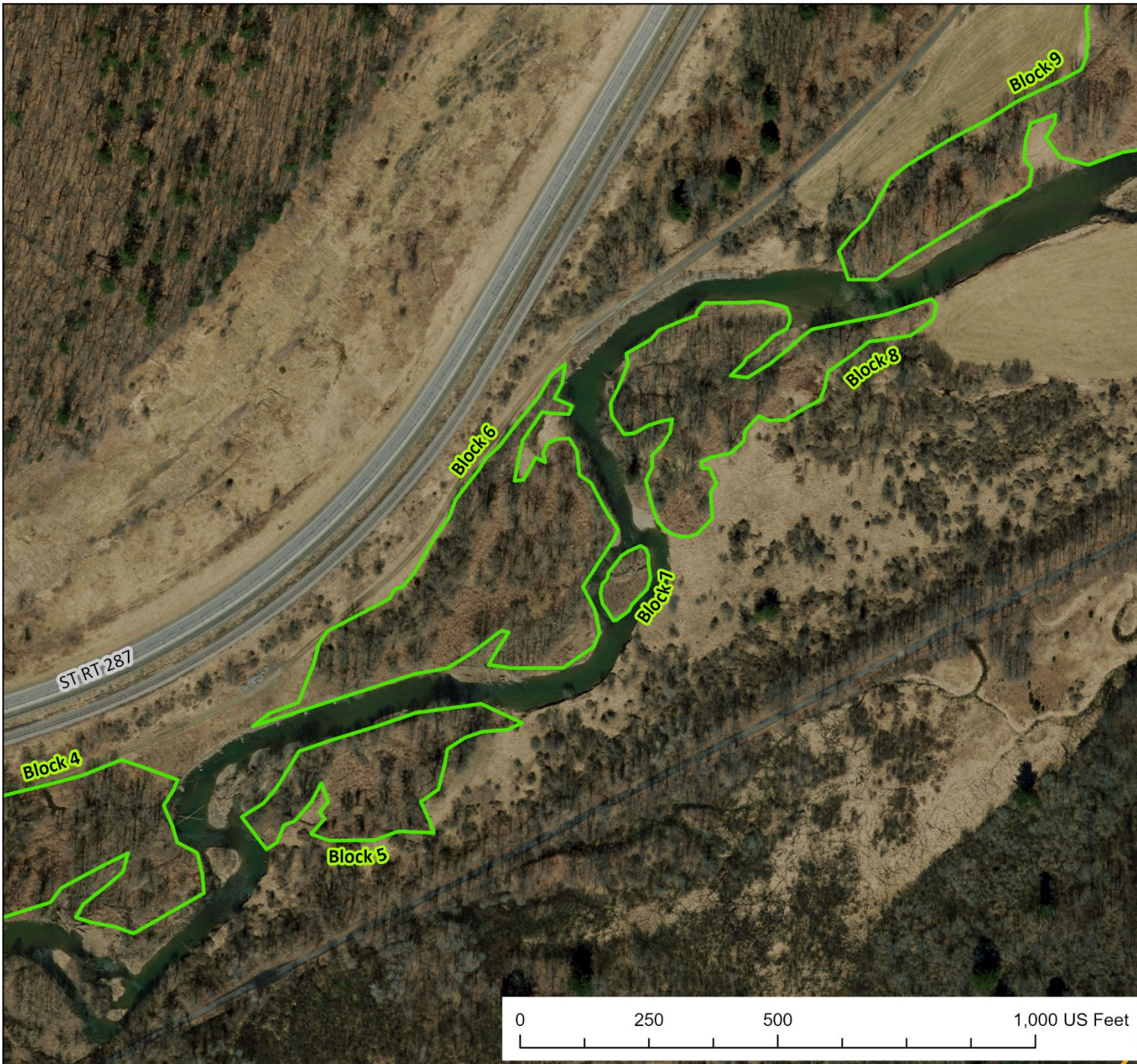
Middlebury
Township, Tioga
County



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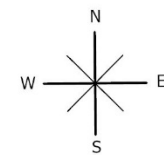





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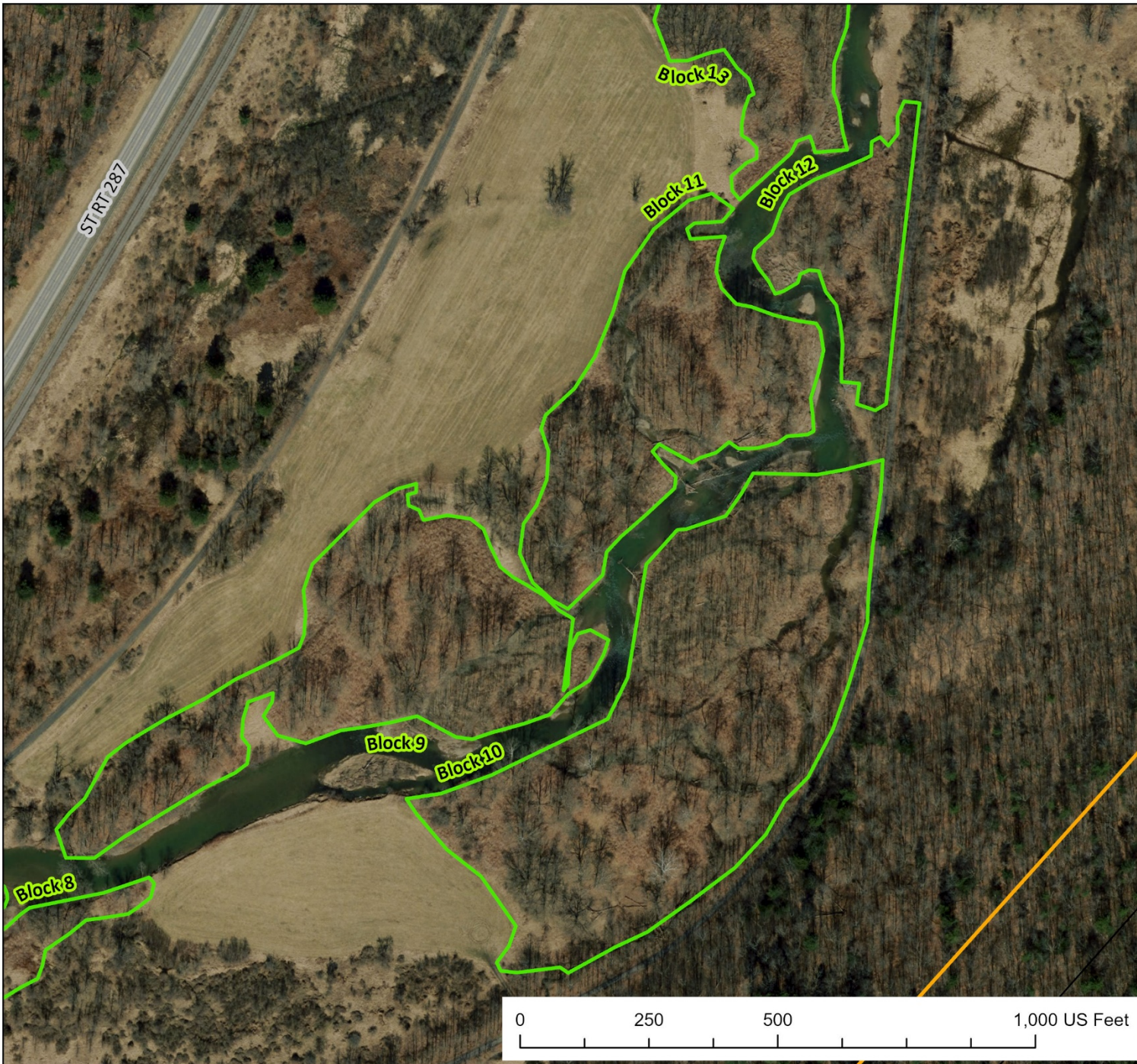
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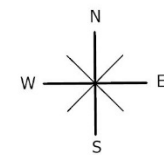
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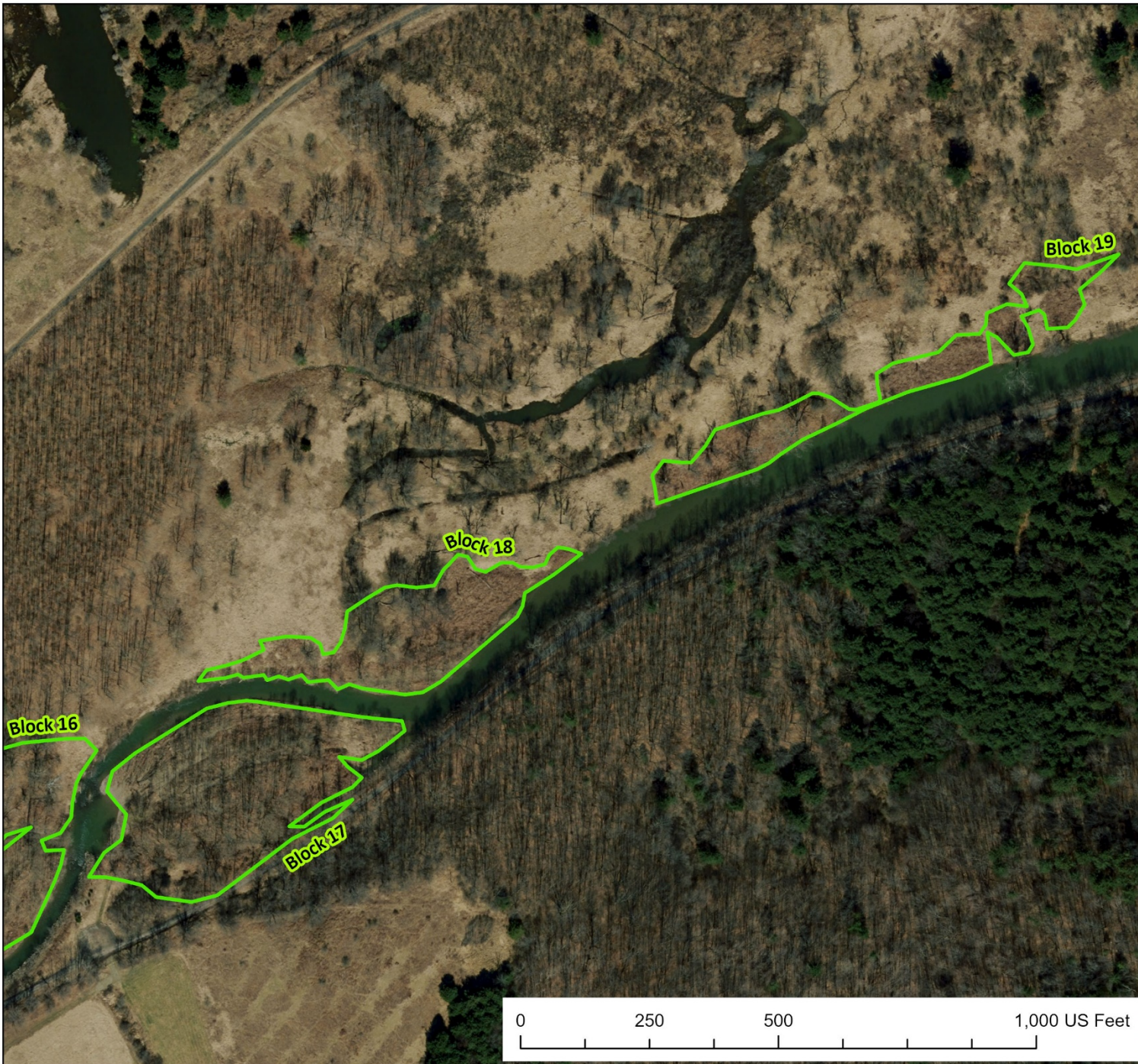
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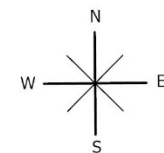
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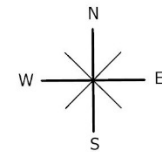
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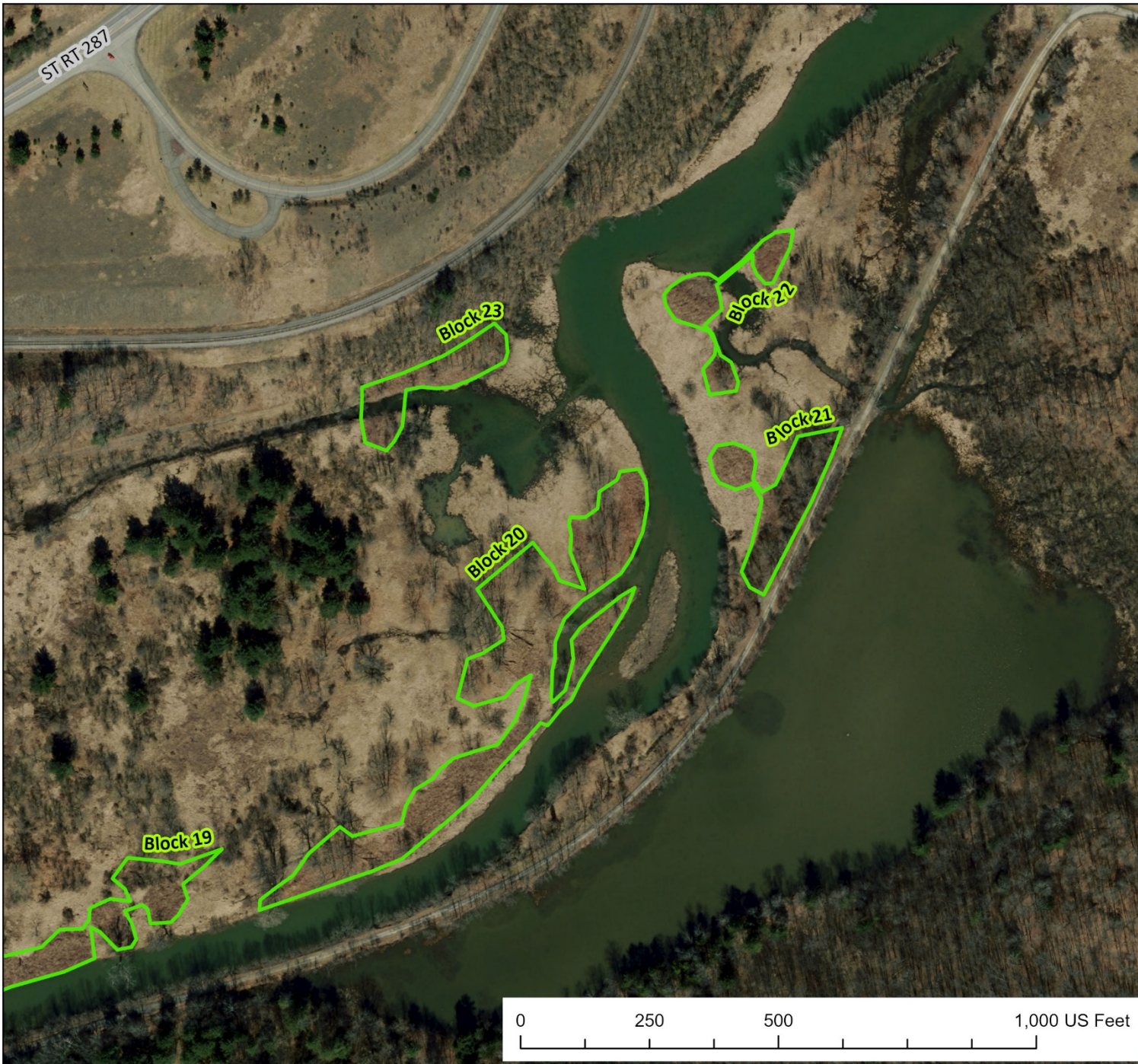
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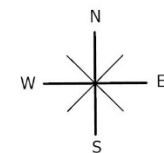
 State Game Lands Boundary



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 Mowing Treatment

 State Game Lands Boundary

SGL	SALE NAME	BLOCK	ACRES
438	USACE Knotweed	1	4.11
438	USACE Knotweed	2	0.63
438	USACE Knotweed	3	3.63
438	USACE Knotweed	4	4.35
438	USACE Knotweed	5	1.60
438	USACE Knotweed	6	3.80
438	USACE Knotweed	7	0.20
438	USACE Knotweed	8	2.57
438	USACE Knotweed	9	6.05
438	USACE Knotweed	10	9.83
438	USACE Knotweed	11	4.87
438	USACE Knotweed	12	1.96
438	USACE Knotweed	13	5.55
438	USACE Knotweed	14	3.87
438	USACE Knotweed	15	0.62
438	USACE Knotweed	16	4.18
438	USACE Knotweed	17	3.15
438	USACE Knotweed	18	1.84
438	USACE Knotweed	19	1.50
438	USACE Knotweed	20	2.67
438	USACE Knotweed	21	0.70
438	USACE Knotweed	22	0.42
438	USACE Knotweed	23	0.52
		TOTAL	68.63